

Date \_\_\_\_\_ Instrument/Lesson Day/Time \_\_\_\_\_ Length of Lesson \_\_\_\_\_  
 Amount Paid \_\_\_\_\_ ( ) Cash ( ) CC ( ) Installment ( ) Check # \_\_\_\_\_ Instructor \_\_\_\_\_



## FBC MUSIC & ARTS ACADEMY

810 Bridges Street ♦ Morehead City, NC 28557

### 2025 FALL SEMESTER

PRIVATE LESSONS TUES., SEPT. 2— MON., DEC. 8

MUSIC & ME—INFANT & TODDLER CLASSES

(Mondays, Sept. 8—Dec. 8/ Tuesdays, Sept. 9—Dec. 9)

PH: (252) 726-4142

FX: (252) 726-4784

dhawkins@fbcmh.org

www.fbcmhc.org

THIS FORM MUST BE FULLY COMPLETED. IF MORE THAN ONE CHILD PER FAMILY WILL BE STUDYING,  
 PLEASE COMPLETE ONE FORM FOR EACH CHILD.

**Registration forms and payments are due before lessons begin.**

Classes and private lessons will be filled on a first-come basis when our office receives this form. Students are officially registered upon receipt of this application and payment. Please note this form is your only means of registration. **New students** should contact Diane Hawkins, M & A Academy director, at dhawkins@fbcmh.org about lesson availability before submitting registration form and payment to the church office. Please leave a phone number for a faster response.

( ) Current Student ( ) New Student—**see above** (check one)

(Please print clearly)

Name of Student \_\_\_\_\_ Date of Birth \_\_\_\_\_

Address \_\_\_\_\_ Please check: Female \_\_\_\_\_ Male \_\_\_\_\_

City, State, ZIP \_\_\_\_\_ Email \_\_\_\_\_

Home # \_\_\_\_\_ Mother's Cell # \_\_\_\_\_ Father's Cell # \_\_\_\_\_

Father's Name \_\_\_\_\_ Work Phone \_\_\_\_\_

Mother's Name \_\_\_\_\_ Work Phone \_\_\_\_\_

Years of experience in area you will be studying \_\_\_\_\_

Please indicate if there is a day that you cannot schedule a lesson \_\_\_\_\_

What is the earliest time during the day you can schedule a lesson? \_\_\_\_\_

Do you have a teacher preference? ( ) Yes ( ) No If yes, name: \_\_\_\_\_

Name of church you attend \_\_\_\_\_

Would you like to receive additional information on FBC? ( ) Yes ( ) No

## CONTRACT

(Please read carefully)

I understand that registration in the FBC Music and Arts Academy is a commitment of the teacher's time for an entire semester and that the student (or parent) has a commitment to **PAY THE FEE IN FULL. WITHDRAWING FROM A CLASS DOES NOT RELEASE ME FROM MY CONTRACT TO PAY THE TUITION IN FULL.** Tuition may be paid in full or in four installments as stated below. I have read and agree to the policies and procedures listed regarding missed lessons and make up lessons.

## PAYMENT OPTIONS

Registration form and payment must be received before lessons begin.

\_\_\_\_\_ Option 1) **PAYMENT IN FULL** —Cash or Check by mail or in the church office. Credit or debit cards will be accepted online only.

\_\_\_\_\_ Option 2) **INSTALLMENT PLAN**— Payments will be accepted online only. Four monthly payments are due on the first of each month, **Sept. 1, Oct. 1, Nov. 1, and Dec. 1.** Again, this will be the only option for using the installment plan. Please see Page 3 of this form for instructions to make online payments. **NOTE: This is not an automatic draft payment. The parent or adult student will be required to make this payment on time each month.**

I further understand that all music and additional materials needed by the student are not included in tuition and will be purchased separately at the direction of the teacher.

I have read the contract and agree to the terms stated. I understand that I am committing to pay for the entire semester's tuition.

Signature \_\_\_\_\_ Date \_\_\_\_\_



# FBC MUSIC & ARTS ACADEMY OFFERINGS PRIVATE LESSONS

30 Minutes \$399/14 Weeks	45 Minutes \$499/14 Weeks	60 Minutes \$798/14 Weeks
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Piano	_____	_____	_____
Organ	_____	_____	_____
Voice	_____	_____	_____
Acoustic Guitar	_____	_____	_____
Electric Guitar	_____	_____	_____
Bass Guitar	_____	_____	_____
Ukulele	_____	_____	_____
Violin/Suzuki Violin	_____	_____	_____
Viola/Suzuki Viola	_____	_____	_____
Cello/Suzuki Cello	_____	_____	_____
String Bass	_____	_____	_____
Drum Set	_____	_____	_____

## GROUP CLASSES

(PLEASE CHECK AREA OF STUDY)

**Music & Me—14 weeks, \$210 (classes begin Mon., Sept. 8th & Tues., Sept. 9th)**

- ☐ (newborn—17 months) child's age \_\_\_\_\_ Monday @ 9:15—10:00
- ☐ (18 months—3.5 years) child's age \_\_\_\_\_ Tuesday @ 9:00—9:45

Please contact Diane Hawkins at [dhawkins@fbcmhmc.org](mailto:dhawkins@fbcmhmc.org) or 252.241.3859  
if interested in attending either class offering .

# KEEP THIS SHEET FOR YOUR INFORMATION

Payment schedule for Fall 2025 14-Week semester (September 2—December 8)

## Online Monthly Installment Payments

	TOTAL AMOUNT DUE	AMOUNT DUE SEPTEMBER 1	AMOUNT DUE OCTOBER 1	AMOUNT DUE NOVEMBER 1	AMOUNT DUE DECEMBER 1
=====					
<b>Group Lessons</b>					
Music & Me _____	\$210.00				
<b>Private Lessons</b>					
30 Minutes	\$399.00	\$99.75	\$99.75	\$99.75	\$99.75
45 Minutes	\$499.00	\$124.75	\$124.75	\$124.75	\$124.75
60 Minutes	\$798.00	\$199.50	\$199.50	\$199.50	\$199.50
<b>Music Therapy Private Lessons</b>					
30 Minutes	\$420.00	\$105 + \$30*	\$105	\$105	\$105
45 Minutes	\$525.00	\$131.25 + \$30*	\$131.25	\$131.25	\$131.25

*\* A \$30 one time only assessment fee will be charged for NEW Music Therapy students.*

## **POLICIES AND PROCEDURES FOR FALL 2025 SEMESTER**

### PAYMENT OPTIONS:

- A. PAYMENT IN FULL - Cash, check, and online payments will be accepted at the time of registration.
- B. INSTALLMENT PLAN - Monthly payments will be accepted through the online payment platform which you set up online.  
**Payments are due Sept. 1, Oct. 1, Nov.1, and Dec.1.** To pay online, you must register and pay monthly on our website at [www.fbcmhc.org/music\\_and\\_arts\\_academy](http://www.fbcmhc.org/music_and_arts_academy)  
 - Scroll down on the Music & Arts Academy page and carefully select your payment option after referring to the payment amounts as listed above for your student's fees.  
 This will be the only option for using the installment plan. **NOTE: This is not an automatic draft. Parent or student is responsible for making the payment on the dates listed above.**

**INCLEMENT WEATHER POLICY: Please read carefully.** The FBC Music and Arts Academy will observe the following closing program:

- A. If the Carteret County Schools are **closed**, our program **will not meet**.
- B. If the Carteret County Schools are on a **delayed schedule**, our program **will** operate on normal schedule.
- C. **Early release:** If Carteret County Schools release students early due to inclement weather, please check with teacher prior to coming to lesson. Each teacher will decide whether lessons will be conducted based on the current weather conditions and any lessons missed due to that decision will be made up at a time set by the individual teacher. **Note: Our program will meet every week, except as noted above, regardless of school holidays or teacher workdays.**

### POLICIES CONCERNING ABSENCES OF STUDENTS FROM LESSONS: PLEASE READ CAREFULLY

- A. There will be no makeup offered when missing a group class unless it is convenient for the teacher to have the child join another class for makeup purposes.
- B. Private Lessons:
- If a student misses a lesson without prior notification to the teacher, no makeup will be offered.**
  - An attempt will be made to makeup a lesson **in the case of illness or family emergency if the teacher is notified at least six hours or more prior to the lesson.** It is the student's responsibility to notify the teacher if a lesson is to be missed for any reason. If the teacher cannot be reached the student should notify the Music and Arts Academy office at 726-4142. **It is best to notify the teacher directly** since most are here only in the afternoon or early evening. Each teacher should give his or her students a home or cell phone number.
  - If a teacher misses a class, he or she will see that the lesson is made up before the end of the semester.
- C. Please make every effort to be on time for your lessons or classes. All of the teachers are on a very tight schedule and can only give the time allotted for each student. Please do not expect them to go beyond your lesson time if you are late getting to a lesson.